

NCLB Meeting Minutes- September 26, 2017

Meeting began at 3:35pm with a welcome from Mrs. Veazey

Members present were:

Dr. Kimako Patterson, Superintendent
Julia Veazey, Assistant Superintendent
Carrie Ablin, Director of Student Services
Michelle Hardmon, Supervisor of Student Services
Juanita McWilliams, Manager of Information Systems
Nakia Matthews, Executive Assistant to the Assistant Superintendent

Glenn Greene, Principal-CH
Trina Laws, CH
Anita Craig, CH
Kim Cook, Principal- FC
Mary Ellen Behncke, FC
Tiffany Burnett-Johnson, Principal-HI
Koren Moore, HI
Edana Bankhead, DBA

Kevin Johns, Principal-MJ
Dr. Karen Fitzgerald, MJ
Meena Vhora, MJ
Tiffany Rucker, Principal-MP
Kristina Young, MP
Christina Montgomery, Principal- NH
Dawn Koch, NH
Allison Cieplucha, NH

Welcome and Introduction to NCLB- The meeting began with introductions from Mrs. Veazey followed by each committee member. Mrs. Veazey then shared the purpose and role of the NCLB Committee as it related to other district committees; commenting on the population (with a possible addition of a parent and a student during the 2017-18 school year), topics that are covered and the committees role in the decision making process in certain areas.

Curriculum Calendar- Mrs. Veazey reviewed the Curriculum Calendar handout as the committee read along making notations where necessary. Mrs. Veazey highlighted upcoming trainings, collaborations, meetings and assessments dates listed on the September and October Calendars. As the calendar review progressed, Mrs. Veazey interjected with comments related to protocol/procedures in place regarding how to handle sub shortages.

Partnered Schools- (Handout) Mrs. Veazey briefly reviewed and announced to the committee the partnered schools for the 2017-18 school year. [CH/MJ], [FC/MP], [HI/NH], the Junior High will continue to work in conjunction with all buildings to foster continuity for students as they transition from elementary to junior high.

PD Collaborations Schedule- (Handout) Mrs. Veazey encouraged the committee to post the Collaborations Schedule throughout their buildings (emphasizing areas teachers frequent) and in their classrooms. Mrs. Veazey then advised the building reps to monitor the schedule closely; dates/times/sessions are subject to change at any time.

Academic Focus- Mrs. Veazey asked the committee for feedback as it related to what they thought the Academic Focus was this 2017-18 school year. After a brief discussion, Mrs. Veazey confirmed/informed that the Academic Focus of 2017-18 is; Academic Vocabulary, Math, and Rigor across the content.

STEM Projects- Mrs. Veazey began by clearing up various issues/concerns brought to her attention related to the STEM Projects. One concern was how many projects teachers were expected to complete; per Mrs. Veazey, teachers are only required to complete 1 project- however, teachers are at liberty to do as many as they choose. Finally, Mrs. Veazey shared excitedly that the project options has expanded to enable teachers to choose topics from their grade level as well as one grade level above.

SIP Day October- Mrs. Veazey spoke briefly about the focus for the upcoming SIP Day- Friday, October 20, 2017. Mrs. Veazey expressed that this is the year to review and revamp Curriculum Maps, the goal is for teachers to hone in on what the district, state and national curriculum mandates that students at their grade level should know and have mastered. After which, Mrs. Veazey announced that she will be meeting with all kindergarten teachers on SIP Day, to review and begin collaborating on the revamp of the kindergarten report card. Mrs.

Veazey then announced that the SIP Day agenda listing; meeting locations, room numbers and the assigned grade level administrative facilitator, will be sent out once finalized.

NCLB Parent Workshop- Mrs. Veazey announced the upcoming Parent Workshop scheduled for Wednesday evening, October 25, 2017. Mrs. Veazey then shared and spoke briefly about the expected agenda and the theme being “Breast Cancer Awareness” in support of Breast Cancer Awareness Month and the importance of early detection and screenings. Mrs. Veazey then followed by sharing information pertaining to the next parent workshop announcing the title of “The Importance of Reading”, focusing on the PARCC Assessment. Mrs. Veazey added that the workshop will be set up and staged as the actual PARCC to give parents an idea/glimpse into what their child face for a better understanding. Finally, Mrs. Veazey commented that the Spring Parent Workshop scheduled for March of 2018, will focus on understanding PARCC Assessment data and reports and what the scores actually mean.

After School Tutoring Programs- Mrs. Veazey solicited confirmation from each building principal that their After School Tutoring/Homework Programs had begun. All but 3 schools confirmed that their programs were up and running; the remaining schools exclaimed that they were scheduled to begin Monday, October 2. Mrs. Veazey reiterated that any student needing assistance could attend the After School Tutoring/Homework Help sessions; however, per Mrs. Veazey, it is mandated that teachers having students missing homework assignments be required to stay for the sessions (parents must be notified before the child can stay).

After School Academic Program- Mrs. Veazey again asked for confirmation from principals that their After School Academic letter has gone out to the parents of those students identified as needing to attend; all principals confirmed that they had. Mrs. Veazey reminded the committee that there is a short turnaround window this year (6 weeks not 8 weeks as in years prior) and that the program itself will run from Tuesday, October 10, 2017 thru Thursday, February 22, 2018. Mrs. Veazey then added that STRIDE Academy is being replaced by I-Ready in the after school program and that all teachers will be trained on the Academic Rigor component of the I-Ready Program.

Finally, Mrs. Veazey expressed that it is very important that ALL students receive their snack, whether they are boarding a bus to go to the junior high or staying in their building; there should be NO student without a snack staying after school for any reason!

KIDS Assessment- Mrs. Veazey began by announcing the new KIDS Assessment that kindergarten teachers are now required (by the state) to administer. Mrs. Veazey commented that the Assessment is for the purpose of those school districts with pre-k programs, to gather information and assess where the students are in terms of kindergarten readiness. Mrs. Veazey encouraged the committee to visit the district’s website to review the KIDS Assessments instrument. Mrs. Veazey concluded that she feels the KIDS Assessment it is a meaningful and worthwhile instrument and that the district plans to use it at its full capacity.

Kindergarten Report Card- Please see notes under SIP Day October for information regarding kindergarten report cards. *Note- Per, Mrs. Veazey, beginning 2018-19 kindergarten teachers will no longer use pencil/paper to manually record grades. Kindergarten teachers will be required to enter their grades into the PowerSchool system for electronic reporting. Since kindergarten are currently the only grade manually reporting, this will complete the electronic grade system crossover. However, until the rollover in 2018-19, kindergarten teachers will continue to do manual report cards as well as progress reports.

District Programs/ District Math Coordinator’s Update- Mrs. Veazey in the absence of Ms. Adrianzen, Supervisor of CIT and Mrs. Shelton, District Math Coordinator reviewed updates and notes provided. Mrs. Veazey began by sharing various topics covered and workshops presented during the bi-weekly Teacher Mentoring/Induction Program Meetings and their effectiveness. Mrs. Veazey then shared that invitations have gone out to neighboring districts soliciting participation in the 2018 South Cook Regional Math Bowl Competition as well as, announced the upcoming Math Bowl Informational Meeting on Friday, November 3rd. Next, Mrs. Veazey highlighted notes of the District Math Coordinator as it related to the upcoming grade level meetings/collaborations, the Problem of the Month instructions for continuance in her absence as well as

upcoming Math Bowl testing/practice dates; beginning with an assessment on Monday, Oct. 2nd of those students who met the MAP criteria.

Student Services-

Pre-Kindergarten- Mrs. Ablin started by reporting that all funds from the 2016/17 Pre-K Expansion Grant were allocated in their entirety and that the program has begun allocating funds for the 2017-18 school year. Mrs. Ablin then announced that the Pre-K Department are currently preparing for a state compliance visit. Mrs. Ablin stated that she was given a window between October and December for the visit to take place- for a 3- week timeframe for the state to be in district; as new developments come in, Mrs. Ablin commented that she will update the committee. After which, Mrs. Ablin announced that the programs is almost at capacity, having only 35 spots remaining and that Pre-K Screenings will continue monthly. Next, Mrs. Ablin spoke briefly about the 2017-18 Medical/Health Exclusion; exclusion date this year is October 15th (Sunday) therefore, students begin exclusion from school on October 16th, provided all missing documents identified are not returned and on file by that date. District Medical and Health Clerks are currently working diligently to get all letters out to parents.

PBIS Update- Mrs. Hardmon reported that she is still in the process of working on the PBIS Handbook and will announce the winners shortly. Mrs. Hardmon also commented that anyone needing to set-up a time to meet with her, regarding funds given provided by Mrs. Ablin, should do so as soon as possible.

District Assessment Program Update – Mrs. Veazey in the absence of Mr. Huffaker reviewed notes provided to update the committee. Mrs. Veazey began by sharing that the recent MAP Assessments technical issues have been resolved and as a result the testing window extends thru Wednesday, Oct. 4, any building needing additional time should contact Mrs. Veazey for approval. Next, Mrs. Veazey shared that Mr. Huffaker has sent all principals their individual PARCC student reports; a copy should go into the students cumulative folders and the original should be sent home with parents during the upcoming Parent/Teacher Conferences in November. Finally, Mrs. Veazey reported that 80% of our students have completed the I-Ready Diagnostic reading and math assessment.

Professional Development Update- Mrs. Veazey, on behalf of Mr. Huffaker, the October 5th I-Ready Standards Mastery Toolbox Training. The training, taking place in the Annex from 3:30p.m.-5:30p.m., is provided for any After School teacher (as it is the preferred curriculum for the After School Program) or any other teacher wishing to know more about how to use the program. Mrs. Veazey emphasized that the training is NOT mandatory; adding, more information is forthcoming by Mr. Huffaker, upon his returns.

Technology Update- Mrs. McWilliams began by announcing the upcoming 3-D Printer Training for the 21st Century Teachers set for Tuesday, Oct. 3rd at 3:30p.m. in the Annex. Mrs. McWilliams then gave some positive feedback on the 1st training that took place at Mae Jemison school stating that she is excited about the upcoming training as well; schools that are scheduled to attend are CH, FC, NH and newly added HI. Mrs. McWilliams informed the members that all 3D Printers are on the way. Next, Mrs. McWilliams shared upcoming dates and topics for After School Technology Trainings as well as the District Technology Committee Meetings. The October Afterschool Training schedule will be sent on or before Friday, September 29th; however, moving forward schedules will be released 3 weeks prior to the beginning of the month. In closing, Mrs. McWilliams excitedly commented on how successful the student presentations during the Board of Education Meetings have been; September Chateaux School presented Scratch and Scratch Jr.; upcoming in October Fieldcrest School will present on the Problem of the Month.

New Questions-

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Thank you for always sharing your thoughts and how your thought process. Thank you for taking our comments into consideration and your constant words of appreciation.	