

BOARD OF EDUCATION                      PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT  
MINUTES OF WORK SESSION                      DISTRICT PROFESSIONAL CENTER  
3015 WEST 163<sup>RD</sup> STREET                      MARKHAM, ILLINOIS  
MAY 5, 2014

**1. Call to Order and Pledge of Allegiance**

President Mrs. Sharron Davis called the meeting to order at 6:55 p.m. The pledge of allegiance was completed in the earlier session.

**2. Roll Call**

The following members were present: Juanita R. Jordan, Dr. Gregory Jackson, Dionne Freeman-Cooper, Barbara Nettles and Sharron Davis. Absent: Elaine Walker and Dr. Becky Adams.

Also, present were: Superintendent, Dr. Kimako Patterson, Assistant Superintendent, Mrs. Julia A. Veazey, Director of Business Affairs & Human Resources, Dr. Alicia Evans and Director of Student Services, Mrs. Carrie Ablin.

**3. Presentation**

Dr. Evans informed the Board that Mr. Tucker from Tucker Development would do a presentation on the tax abatements in the Walmart Complex.

Mr. Tucker stated that it has been 10 years since the complex opened. He stated that they would like to keep the center occupied which is why they would like the abatement extended for the smaller stores.

Teresa Conner from Tucker Development, presented to the board that they would like to continue the tax abatement for the small stores at the shopping center they would also like to include the Lowes Theater with a 50% abatement for them to remain in the complex.

There was a discussion from the board on not giving Lowes Theater an abatement at all. They decided to ask for a 70/30 split.

**4. Approval of Policies 5:100, 5:120, 5:200, 6:60, 6:250, 7:185, 7:30 and 8:30**

Mrs. Nettles stated that she and Mrs. Jordan would like to write a resolution including the parking lot as a restricted area for the conceal and carry law. There was a brief discussion regarding policy number 8:30 which covers conceal and carry.

After discussion the board decided to consult with the attorney.

**5. Policies posted for 30 Day review 2:105, 2:120, 4:20, 7:20, 6:120, 7:230and 7:340**

**6. Superintendent's Contract**

To be discussed during executive session.

**7. Administrative Retreat**

Dr. Patterson informed the Board that she would like to take the administrators on the annual retreat. She stated that the training the administrators receive is very valuable information and prepare them for the upcoming school year.

There was a brief discussion regarding the cost of the retreat for the administration.

**8. RFP for Attorney Services**

Dr. Patterson informed the board that she and Dr. Evans have completed a Request for Proposal (RFP) for new legal counsel. She is asking the board to review the RFP to collectively agree to the wording in the RFP. The Board agreed to not add anything. They informed Dr. Evans that they liked the RFP the way it is written.

There was a brief discussion regarding sending potential candidates a test case.

**9. 2013-14 Superintendent Compensation**

To be discussed during executive session.

**10. 2013-14 Administrative and Non-Union Raise Recommendations**

To be discussed during executive session

**11. Director of Business Affairs Title Change**

Dr. Patterson informed the Board that Dr. Evans' title needs to be changed because of the new Teacher Retirement System laws. She stated that because she is a certified business official CSBO needs to be included in her. Her new title will be Chief School Business Official / Human Resources.

**12. Junior High Principal**

To be discussed during executive session.

**13. Memorandum of Understanding for the Psychologists**

Dr. Evans informed the Board that the psychologist had individual contracts that allowed them extra time before the start of school and at the end of the school



year. She would like to have an extra 30 days added via a MOU. She stated that the 30 days will be split among the psychologists. She stated that there are three psychologists on board at this time. She additionally stated that the days given to each psychologist will vary depending on what needs to be done.

#### **14. Energy Systems Group Contract (ESG)**

Dr. Evans informed the Board that the contract for ESG needs to be approved; however she is sending the contract to the attorneys for review.

#### **15. Bond information Next Steps**

Dr. Evans informed the board that a Special Board Meeting needs to be held on May 12, 2014 to approve the bond counsel. The company being used is Chapman and Cutler. She stated that they are the most credible company, and are known for their work in the education arena. Additionally, on May 19, 2014 there will be a public hearing held at 7:00 P.M. The bonds will need to be approved at the June 16, 2014 board meeting.

An extensive discussion followed regarding the need for more information on Chapman and Cutler and the bond issue.

#### **16. Engagement Letter for Chapman and Cutler**

Dr. Evans informed the board that an engagement letter would need to be approved for Chapman and Cutler to become the legal counsel for the bond issue.

There was a discussion on why this company was chosen and if other companies were given the opportunity for the business.

#### **17. Renewal for Preferred Meals (Vended Meals)**

Dr. Evans informed the board that Preferred Meals would like to renew their contract. She also reviewed the renewal rates. Preferred Meals provides the vended meals used at the elementary schools

Dr. Evans stated that the federal government reimburses the district for the meals.

#### **18. Milk Bid Information**

Dr. Evans stated that this year the district went out to bid for milk. She stated that there were two companies that responded to the bid request. They were Crystal Dairy and Clover Leaf. The lowest bid was from Crystal Dairy in the amount of \$34,699.60. The bid for Cloverleaf was \$42,940.60. Dr. Evans informed the board that Crystal Dairy will also provide milk coolers.

**19. PTAB Settlement for Castrogivanni**

Dr. Evans informed the Board that they would need to approve the PTAB Settlement for Castrogivanni at the board meeting.

**20. Allied Health Professionals**

Mrs. Ablin informed the Board that she would like to continue the contract for Allied Health Professionals. She stated that Allied Professionals provide Speech Therapists, 1 Occupational Therapist and 1 Physical Therapist.

Elaine Walker left the meeting at this point.

**21. New Business**

**None.**

**22. Executive Session**

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to go into executive session. On roll call members voting aye: Dr. Gregory Jackson, Dionne Freeman-Cooper, Juanita R. Jordan, Barbara Nettles and Sharron Davis. Nays: None. Absent: Dr. Becky Adams and Elaine Walker.

**Motion Carried**

Dr. Jackson left the meeting during executive session.

Juanita R. Jordan moved and it was seconded by Barbara Nettles to return to open session. On roll call members voting aye: Dionne Freeman-Cooper, Juanita R. Jordan, Barbara Nettles and Sharron Davis. Nays: None. Absent: Dr. Becky Adams, Elaine Walker and Dr. Gregory Jackson.

**Motion Carried**

**23. Adjournment**

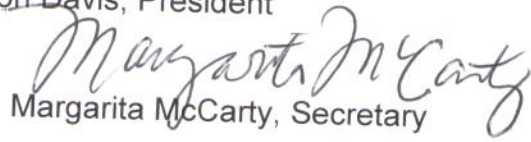
Juanita R. Jordan moved to adjourn the meeting. On voice vote all members present voted aye. Nays: None. Absent: Elaine Walker, Dr. Becky Adams and Dr. Gregory Jackson.

**Motion Carried 9:12 p.m.**

Submitted by:

A handwritten signature in cursive script, appearing to read "Sharron Davis".

Sharron Davis, President

A handwritten signature in cursive script, appearing to read "Margarita McCarty".

Margarita McCarty, Secretary