

**BOARD OF EDUCATION**

**PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT**

**MINUTES OF A REGULAR MEETING**

**District Office**

**3015 West 163<sup>rd</sup> Street**

**Markham, IL 60428**

**August 18, 2021**

**A. Call to Order and Pledge of Allegiance (2:220)**

President Barbara Nettles called the meeting to order at 5:00p.m. followed by the Pledge of Allegiance.

**B. Roll Call (2:220)**

The following members were present: Ms. Juanita Jordan, Ms. Joyce Dickerson, Ms. Kathy Taylor, Ms. Carlene Matthews, Ms. Sharron Davis and Ms. Barbara Nettles. Absent: Ms. Yvette Black.

Also present were: Dr. Kimako Patterson, Superintendent, Dr. Kenneth Scott, Assistant Superintendent of Human Resources, Dr. Carrie Ablin, Director of Student Services, Ms. Deborah Clayton, Chief School Business Official and Mr. Leonard Hill, Director of Technology.

**C. Presentation (3:60 & 8:30)**

Principals Mr. Kenndell Smith, Prairie-Hills Jr. High, Dr. Tiffany Burnett-Johnson, Mae Jemison Elementary and Mr. Glenn Greene, Chateaux Elementary, all presented their WIGS (Wildly Important Goals) for the 2021-2022 school year to the Board. Each principal shared their daily instructional plans including; Curriculum, Social Emotional Learning periods, assessments, rituals and routines, to name a few.

**D. Approval of Minutes (2:220)**

**D1. July 6, 2021 Work Session Meeting**

Approved on Consent Agenda

**D2. July 26, 2021 Regular Business Meeting**

Approved on Consent Agenda

**D3. July 28, 2021 Board of Education Retreat- Day 1**

Approved on Consent Agenda

**D4. July 29, 2021 Board of Education Retreat- Day 2**

Approved on Consent Agenda

**D5. July 30, 2021 Board of Education Retreat- Day 3**

Approved on Consent Agenda

**E. President's Report (2:110)**

Ms. Nettles announced that she recently completed IASB (Illinois School Board Association) Online courses and webinars, in addition to, attending an Assessments Committee Meeting. Ms. Jordan then shared with the Board that she recently attended a

Zoom meeting with Dr. Cordona commenting on some of the discussion related to vaccination mandates that may be coming soon for students and staff.

**F. Superintendent's Report (8:10)**

Dr. Patterson began by announcing that the District has been accepted as one of the Demonstration Districts through the IASA (Illinois Association of School Administrators). Dr. Patterson then shared that she has committed to attend, as well as, provide more Professional Development opportunities for the 2021-2022 school year explaining its importance for the growth of the District. Dr. Patterson then commented that she has challenged her building and district administrators to step up to the plate in terms of leadership as the District is not only represented throughout the state of Illinois, we are nationally represented as well. Dr. Patterson then shared with the Board that the District Office is now having new floors installed. Finally, Dr. Patterson advised the Board that she and her Leadership Team recently met with SHIELD the new company for the COVID 19 Test administration. Dr. Patterson commented that due to the size of our District we were provided a schedule and that we are set to begin on Monday, August 30, 2021.

**G. Board of Education – Action Items (2:10 & 2:20)**

Ms. Davis moved and it was seconded by Ms. Dickerson to place items D1-D5, G4, G6, G8-G10, and I1-I3 on a consent agenda. On roll call the following members voted aye: Ms. Taylor, Ms. Davis, Ms. Jordan, Ms. Dickerson, Ms. Matthews, and Ms. Nettles. Nays: None. Absent: Ms. Black.

**Motion Carried**

Ms. Jordan moved and it was seconded by Ms. Dickerson to approve the consent agenda. On roll call the following members voted aye: Ms. Davis, Ms. Jordan, Ms. Dickerson, Ms. Matthews, Ms. Taylor, and Ms. Nettles. Nays: None. Absent: Ms. Black.

**Motion Carried**

**G1. Approve Policies Up for 5 Year Review: 1:10, 1:20, 1:30, 2:20E4, 3:30, 6:100, 6:170, 7:220, and 7:40 previously posted for 30 Days.**

Tabled for Meeting of the Whole

**G2. Approve Policies Due for Draft Updates: 2:10, 2:120-E1, 2:120-E2, 2:130, 2:220-E7, 2:240-E1, 2:240-E2, 2:30, 5:10, 6:145, 6:160, 6:235, 6:255, 6:260, 7:270, 7:280, 8:30, and 8:90 previously posted for 30 Days.**

Tabled for the Meeting of the Whole

**G3. Approval of LTC- Instructional Technology Coach Contract**

Ms. Jordan moved and it was seconded by Ms. Taylor to approve the LTC-Instructional Technology Coach Contract. On roll call the following members voted aye: Ms. Jordan, Ms. Taylor, Ms. Davis, Ms. Dickerson, Ms. Matthews, and Ms. Nettles. Nays: None. Absent: Ms. Black.

**Motion Carried**

**G4. Approve Empowering Education Invoice**

Approved on Consent Agenda

**G5. Approve the FY22 Tentative Budget**

Ms. Jordan moved and it was seconded by Ms. Taylor to approve the FY22 Tentative Budget. On roll call the following members voted aye: Ms. Taylor, Ms. Davis, Ms. Jordan, Ms. Dickerson, Ms. Matthews, and Ms. Nettles. Nays: None. Absent: Ms. Black.

**Motion Carried**

**G6. Approve Memorandum of Understanding-PHJH and First Step Childcare Center**  
Consent Agenda

**G7. Approve RCM Health Care Contract**  
Consent Agenda

**G8. Approve Subscription Renewals Memo Part 3**  
Consent Agenda

**G9. Approve Substitute Teaching Rate Increase**  
Consent Agenda

**G10. Approve Teaching Strategies Invoice**  
Consent Agenda

**G11. Disapprove Teacher Resignation-PHJH**

Ms. Davis moved and it was seconded by Ms. Jordan to disapprove the Teacher Resignation-PHJH. On roll call the following members voted aye: Ms. Taylor, Ms. Davis, Ms. Jordan, Ms. Dickerson, and Ms. Nettles. Nays: None. Abstain: Ms. Matthews. Absent: Ms. Black.

**Motion Carried**

**G12. Disapprove Teacher Resignation-MP**

Ms. Jordan moved and it was seconded by Ms. Taylor to disapprove the Teacher Resignation-MP. On roll call the following members voted aye: Ms. Taylor, Ms. Davis, Ms. Jordan, Ms. Dickerson, and Ms. Nettles. Nays: None. Abstain: Ms. Matthews. Absent: Ms. Black.

**Motion Carried**

## **H. Audience Participation (2:30)**

Ms. Pamela Johnson, guardian, addressed the Board requesting that her students remain remote for the 2021-2022 school and provided her explanation for this decision. The Board then informed Ms. Johnson that her request will be discussed further and that she'll be contacted once a decision is made. Next, Alderman John Edwards took the opportunity to address the Board concerning a mentoring program he started and wish to use in partnership with the District. Alderman Edwards left handouts for the Boafprd to review.

## **I. Administration – Action Reports (2:20)**

**I1. Approve Personnel Recommendations**  
Consent Agenda

**I2. Approve Outside Contracts**  
Consent Agenda

**I3. Approve Professional Assignment Request**  
Consent Agenda

**I4. Approve Invoices**

Ms. Taylor moved and it was seconded by Ms. Jordan to approve the August 16, 2021 Invoices, as well as, the July 15 and July 27, 2021 Supplemental Invoices. On roll call the following members voted aye: Ms. Taylor, Ms. Dickerson, Ms. Matthews, Ms. Jordan, Ms. Davis, and Ms. Nettles. Nays: None. Absent: Ms. Black.

**Motion Carried**

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
8-16-21	Education	\$699,651.01
8-16-21	Operation & Maintenance	\$102,224.99
8-16-21	Debt Service	\$ 0
8-16-21	Transportation	\$ 4,426.83
8-16-21	Capital Projects	<u>\$693,235.43</u>

Total: **\$1,499,538.26**

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-27-21	Education	\$ 50,299.49
7-27-21	Operation & Maintenance	\$ 450.00
7-27-21	Debt Service	\$ 0
7-27-21	Transportation	\$ 0
7-27-21	Capital Projects	<u>\$ 0</u>

Total: **\$ 50,749.49**

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-15-21	Education	\$ 45,144.33
7-15-21	Operation & Maintenance	\$ 5,648.56
7-15-21	Capital Projects	<u>\$ 0</u>

Total: **\$ 50,762.89**

### 15. Approve Payroll and Benefits

Ms. Jordan moved and it was seconded by Ms. Taylor to approve the July 15 & 31 payrolls, as well as, the July 16, 2021 supplemental payrolls. On roll call the following members voted aye: Ms. Taylor, Ms. Dickerson, Ms. Matthews, Ms. Davis, Ms. Jordan, and Ms. Nettles. Nays: none. Absent: Ms. Black.

#### Motion Carried

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-15-21	Net	\$158,958.14
7-15-21	Liabilities	<u>\$132,615.42</u>
	Total:	<del>\$291,573.56</del>

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-31-21	Net	\$288,076.55
7-31-21	Liabilities	<u>\$181,420.44</u>
	Total:	<b>\$469,496.99</b>

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-16-21	Net	\$ 2,666.57
7-16-21	Liabilities	<u>\$ 1,184.69</u>
	Total:	<b>\$ 3,851.26</b>

### J. Administration – Information Reports (3:50)

#### 1. Business Affairs

Ms. Clayton began by announcing that the 1<sup>st</sup> Financial Wellness Workshop is scheduled for September 23, 2021 at 3:30p.m. presented by Fifth Third Bank. Ms. Clayton then announced the monthly revenues. The remainder of her report was as presented.

#### 2. Curriculum Instruction and Technology

As presented

### **3. Human Resources**

Dr. Scott gave a brief Human Resources report on new hires, resignations, retirements, and an FMLA request. Dr. Scott then shared that there has been an amendment to the Food Service report and that there will be 3 entrée selections for the 2021-2022 school year and not 2 as previously stated. In addition, Dr. Scott added that there will be a breakfast, lunch, snack and dinner (offered during the Afterschool Program) this school year. The remainder of his report was as presented.

### **4. Student Services**

Dr. Ablin gave an updated registration count stating the numbers has increased from the 2020-2021 school year. Dr. Ablin reminded the Board that the Back to School Fair and final mass registration will take place Saturday, August 21, 2021 at the Prairie-Hills Jr. High from 10:00am to 2:00pm and anticipate the numbers increasing. Dr. Ablin then announced that Ms. Theresa Smith, Supervisor of Student Services delivered our annual appreciation lunches to all of our municipalities as a "Thank you" token. Finally, Dr. Ablin shared that the Pre-K Program is set to begin on Tuesday, September 8, 2021 and that the mandatory parent informational meeting is scheduled for September 3, 2021. The remainder of the report were as presented.

### **K. New Business (2:20)**

No new business.

### **L. Executive Session (2:200)**

Ms. Jordan moved and it was seconded by Ms. Matthews to go into Executive Session. On roll call the following members voted aye: Ms. Dickerson, Ms. Taylor, Ms. Davis, Ms. Jordan, Ms. Matthews, and Ms. Nettles. Nays: None. Absent: Ms. Black.

**Motion Carried 7:35p.m.**

Ms. Taylor moved and it was seconded by Ms. Dickerson to adjourn Executive Session. On roll call the following members voted aye: Ms. Matthews, Ms. Davis, Ms. Jordan, Ms. Taylor, Ms. Dickerson, and Ms. Nettles. Nays: None. Absent: Ms. Black.

**Motion Carried 8:45p.m.**

### **M. Adjournment (2:200)**

Ms. Dickerson moved and it was seconded by Ms. Jordan to adjourn the August 18, 2021 Board Meeting. On voice vote all members present voted aye. Nays: None. Absent: Ms. Black.

**Motion Carried 8:45p.m.**

**Submitted by:**

**Barbara Nettles, President**

**Sharron Davis, Secretary**