# BOARD OF EDUCATION PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT

# MINUTES OF A REGULAR MEETING CHATEAUX SCHOOL

# 3600 CHAMBORD LANE HAZEL CREST, IL 60428

**SEPTEMBER 21, 2015**

# Call to Order and Pledge of Allegiance

Vice-President Elaine Walker called the meeting to order at 7:22 P.M. the Pledge of Allegiance was conducted in the earlier session.

1. **Roll Call**

The following members were present: Juanita R. Jordan, Dr. Gregory Jackson, Joyce Dickerson, Kathy Taylor, Elaine Walker and Barbara Nettles. Absent: Sharron Davis.

Also present were: Superintendent, Dr. Kimako Patterson ,Assistant Superintendent, Julia A. Veazey, Chief School Business Official & Human Resources, Dr. Alicia Evans, and Director of Student Services, Mrs. Carrie Ablin.

1. **Presentations**

Ms. Postovalov introduced Aiden and Izzy from her CC1 Pre-K class. She also introduced Ms. Karnia, Mr. Jacbuzak, Teachers and Ms. Ross the Para Professional for Ms. Postovalov. Ms. Postovalov informed the Board that she was going to have her students demonstrate how to use the wireless headphones. She stated that a variety of things can be done with wireless headphones.

The student’s demonstrated a science experiment exploring motion using the wireless headphones.

Ms. Postovalov stated that she is very excited to have the headphones in her class. She informed the Board that she records books for playback to the students. Ms. Postovalov also stated that she can give an authentic assessment on any assignment using the wireless headphones.

Ms. Karnia stated that she is able to assess which students are able to follow directions. She also stated that they are great because the students hear her voice and they are able to work on what she wants them to work on.

Mr. Jacubzak explained how he uses the headphones with the older children. He stated that with the older students the wireless headphones can be used to keep students on task. He also stated that time given to complete an assignment can be adapted depending on the students and their abilities.

Sharron Davis arrived at 7:30 p.m.

1. **Approval of Minutes**

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to approve the minutes of the August 3, 2015 Special Board Meeting with corrections. On roll call the following members voted aye: Dr. Gregory Jackson, Joyce Dickerson, Kathy Taylor, Elaine Walker, Barbara Nettles, Juanita R. Jordan and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

Juanita R. Jordan moved and it was seconded by Elaine Walker to approve the minutes of the August 3, 2015 Work Session. On roll call the following members voted aye: Joyce Dickerson, Kathy Taylor, Elaine Walker, Barbara Nettles, Juanita R. Jordan, Dr. Gregory Jackson and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to approve the minutes of the August 17, 2015 Regular Board Meeting with corrections. On roll call the following members voted aye: Kathy Taylor, Elaine Walker, Barbara Nettles, Juanita R. Jordan, Dr. Gregory Jackson, Joyce Dickerson and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

1. **Presidents Report**

Mrs. Davis informed everyone that she attended the Board Docs Conference. She stated that she would like The Board to look at updating our BoardDocs system. She stated that the updated system will allow the Board to be more transparent. She stated that the owner of BoardDocs talked about teaching the children about coding. He stated that if they learning coding in elementary school they will be more marketable when they enter the workforce. Mrs. Davis informed the Board that there is a grant that BoardDocs is offering regarding coding.

Mrs. Jordan informed the Board that she and Dr. Patterson met with Robyn Kelly. She stated that they discussed grants and that fact all 6 major railroads run through the South Suburban area. She also stated that the owners of Mijack stated that they have not found students from the South Suburban area that are qualified to work at the company. She stated that they also discussed the reauthorization of ESEA (formally NCLB). Finally they talked about reduced funding for Erate and grant opportunities. Mrs. Jordan stated that overall it was a very good meeting.

1. **Superintendent’s Report**

Dr. Patterson congratulated Markham Park and Prairie-Hills Junior High on achieving gold status for PBIS. She also congratulated Ms. Juanita R. Jordan on maintaining master board members status, Ms. Nettles on being a fellow for Leadershop and Ms. Taylor and Ms. Dickerson on becoming Leadershop members. Dr. Patterson informed the Board that she attended all 7 Meet the Teacher Nights along with Mrs. Veazey. She then gave kudos to Dr. Evans and Mr. Moore for securing an Equipment Grant in the amount of $41,060.00.

Dr. Patterson also gave a speech thanking the Board for their continued support and read a letter from the Mannequin Society, where they would like to honor her in March, 2016.

1. **Board of Education – Action Reports**

Juanita R. Jordan moved and it was seconded by Elaine Walker to place items G3, G8, G9 and I3 on consent agenda. On roll call the following members voted aye: Elaine Walker, Kathy Taylor, Joyce Dickerson, Dr. Gregory Jackson, Juanita R. Jordan, Barbara Nettles and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to approve the items placed on consent agenda. On roll call the following members voted aye: Kathy Taylor, Joyce Dickerson, Dr. Gregory Jackson, Elaine Walker, Barbara Nettles, Juanita R. Jordan and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

**G1. Approval of policies 2:30, 2:110, 5:10, 5:180,5:190, 5:20, 5:240, 7:70,7:140, 7:180, 7:190 and 8:95 .**

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to approve the policies. On roll call the following members voted aye: Elaine Walker, Barbara Nettles, Juanita R. Jordan, Joyce Dickerson, Dr. Gregory Jackson, Kathy Taylor and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

There was a brief discussion regarding having a specific day for parents to visit the school. Dr. Patterson stated that she would not like to have a specific day because the district has an open door policy on parent visitations.

**G2. Approve Application for Recognition of Schools**

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to approve the Application for Recognition of School. On roll call the following members voted aye: Juanita R. Jordan, Kathy Taylor, Barbara Nettles, Joyce Dickerson, Dr. Gregory Jackson, Elaine Walker and Sharron Davis. Nays None. Absent: None.

**Motion Carried**

**G3. Approve School Fundraisers**

Consent

**G4. Approve the Oppenheimer Engagement Letter**

Juanita R. Jordan moved and it was seconded by Elaine Walker to approve the Oppenheimer Engagement Letter. On roll call the following members voted aye: Joyce Dickerson, Kathy Taylor, Elaine Walker, Barbara Nettles, Juanita R. Jordan and Sharron Davis. Nays: Dr. Gregory Jackson. Absent: None.

**Motion Carried**

Dr. Jackson read a letter he wrote regarding board responsibility and district debt in explanation of his no vote.

**G5. Approval of Preferred Meals Donation**

Consent

**G6. Approval of 2015/2016 Budget**

Juanita R. Jordan moved and it was seconded by Elaine Walker to approve the 2015/2016 Budget. On roll call the following members voted aye: Dr. Gregory Jackson, Elaine Walker, Barbara Nettles, Juanita R. Jordan, Kathy Taylor, Joyce Dickerson and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

**G7. Approve Request for Proposal (RFP) for Architects**

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to approve the RFP for Architects. On roll call the following members voted aye: Elaine Walker, Barbara Nettles, Juanita R. Jordan, Joyce Dickerson, Dr. Gregory Jackson, Kathy Taylor and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

**G8. Approve Illinois Interactive Report Card**

Consent

**G9. Approve LTS Education Systems: Stride Academy**

Consent

1. **Audience Participation**

Sharron Davis moved and it was seconded by Juanita R. Jordan to open the floor for audience participation. On roll call the following members voted aye: Barbara Nettles, Juanita R. Jordan, Joyce Dickerson, Kathy Taylor, Elaine Walker, Dr. Gregory Jackson and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to close the floor for audience participation. On roll call the following members voted aye: Elaine Walker, Kathy Taylor, Joyce Dickerson, Dr. Gregory Jackson, Juanita R. Jordan, Barbara Nettles and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

1. **Administration – Action Reports**
   1. **Approve Personnel Recommendations**

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to approve the Personnel Recommendation. On roll call the following members voted aye: Kathy Taylor, Joyce Dickerson, Dr. Gregory Jackson, Elaine Walker, Barbara Nettles, Juanita R. Jordan and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

* 1. **Approve Outside Contract Agreement**

Kathy Taylor moved and it was seconded by Elaine Walker to approve Outside Contract Agreement. On roll call the following members voted aye: Joyce Dickerson, Kathy Taylor, Elaine Walker, Barbara Nettles, Juanita R. Jordan and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

1. **Approve Professional Assignment Request(s)**

Consent

1. **Approve Invoices**

Juanita R. Jordan moved and it was seconded by Elaine Walker to approve the Invoices. On roll call the following members voted aye: Dr. Gregory Jackson, Elaine Walker, Barbara Nettles, Juanita R. Jordan, Kathy Taylor, Joyce Dickerson and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

**Date Fund Amount**

09-21-15 Education $ 568,314.25

09-21-15 Operation & Maintenance $ 97,869.50

09-21-15 Debt Service $6,364.76

09-21-15 Transportation $33,880.54

09-21-15 Life Safety $7,451.60

**Total: $713,880.65**

**Date Fund Amount**

08-26-15 Education $9,296.71

**Total: $9,296.71**

09-09-15 Education $2,004.93

**Total: $2,004.93**

1. **Approve Payroll and Benefits**

Dr. Gregory Jackson moved and it was seconded by Elaine Walker to approve the Payroll and Benefits. On roll call the following members voted aye: Elaine Walker, Barbara Nettles, Juanita R. Jordan, Joyce Dickerson, Dr. Gregory Jackson, Kathy Taylor and Sharron Davis. Nay: None. Absent: None.

**Motion Carried**

**Date Fund Amount**

8-15-15 Education $290,930.57

8-15-15 Liabilities $93,126.17

**Total: $392,056.74**

08-31-15 Education $287,208.92

08-31-15 Liabilities $87,200.47

**Total: $374,409.39**

08-15-15 Education $111,197.64

08-15-15 Liabilities $113,231.33

**Total: $224,428.97**

08-31-15 Education $142,594.84

08-31-15 Liabilities $135,147.54

**Total: $277,742.38**

08-30-15 Education $217,361.61

**Total: $217,361.61**

1. **Administration – Information Reports**
   1. **Curriculum Instruction and Technology**

Mrs. Veazey stated that there is no more SES (Supplemental Educational Services). A District Tutorial Program has been started to help student with their homework. She stated that the teachers will sign up when they are available which means there will be multiple teachers assisting students. She stated that the Afterschool Program will start the first Monday of October. The program is targeted for Tier II students. Mrs. Veazey stated that she is very excited about the 1-1 laptop initiative she stated that there is a mandatory training for the parents. She stated that there is a charge of $35.00 and an overall $50.00 usage fee for those students taking the equipment home. The laptops will roll out on the 28th of September. Mrs. Veazey stated that eventually the entire junior high will have the 1-1 Laptop Program.

Dr. Patterson stated that she is excited about the 1-1 Laptop Program as well. She also informed the Board that the District is expanding the Mac Labs at Highland and Chateaux. Eventually , all 7 schools will have dual labs.

There was a brief discussion regarding the use of the laptops by the students.

* 1. **Business Affairs and Human Resources**

Dr. Evans informed the board that the final phase of the audit started today. She also congratulated Mr. Moore on receiving his CSBO (Chief School Business Official Certification). Dr. Evans stated that there will be a Substitute Teacher Orientation the last week of September. She plans to have 4 orientations each year.

There was a brief discussion on the auditing services and the state of the general ledger.

* 1. **Student Services**

Mrs. Ablin informed the Board that the district currently has 2,505 students registered. She stated that since Labor Day 167 new students have registered and 172 returning students. She informed the board that Markham Park retained gold status and that the Jr. High and Mae Jemison have moved up to gold status with the PBIS Program (Positive Behavior Intervention System). She then reviewed the SWIS (School Wide Information System) Data. She stated that the only 2 schools with referrals are Mae Jemison and the Jr High. Additionally Mrs. Ablin informed the Board that there has been a decrease in referrals for all schools overall.

1. **Executive Session**

Joyce Dickerson moved and it was seconded by Juanita R. Jordan to go into executive session to discuss litigation and personnel. On roll call the following members voted aye: Barbara Nettles, Juanita R. Jordan, Joyce Dickerson, Kathy Taylor, Elaine Walker, Dr. Gregory Jackson and Sharron Davis. Nays: None. Absent: None.

**Motion Carried 8:48 p.m.**

Juanita R. Jordan moved and it was seconded by Joyce Dickerson to return to open session. On roll call the following members voted aye: Juanita R. Jordan, Dr. Gregory Jackson, Joyce Dickerson, Kathy Taylor, Elaine Walker, Barbara Nettles and Sharron Davis. Nays: None. Absent: None.

**Motion Carried 9:03p.m.**

1. **New**

Dr. Patterson informed the Board that she would recommend having the Town Hall Meeting on November 10, 2015 to discuss Capital Projects, Issuance of Bond Money and the Revised Strategic Plan.

There was a brief discussion regarding advertising for the Town Hall Meeting. Mrs. Taylor suggested that the meeting be taped live via media cast.

1. **Adjournment**

Kathy Taylor moved and it was seconded by Juanita R. Jordan to adjourn the meeting. On voice vote all members present voted aye. Nays: None. Absent: None.

**MOTION CARRIED 9:06 p.m.**

**Submitted by:**

**Sharron Davis, President**

**Kathy Taylor, Secretary**