

**BOARD OF EDUCATION  
MINUTES OF A REGULAR MEETING  
3015 W. 163<sup>rd</sup> STREET**

**PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT  
PROFESSIONAL CENTER  
MARKHAM, IL 60428**

July 18, 2016

**A. Call to Order and Pledge of Allegiance**

President Sharron Davis called the meeting to order at 7:00 P.M. The Pledge of Allegiance was then completed .

**B. Roll Call**

The following members were present: Juanita R. Jordan, Dr. Gregory Jackson, Joyce Dickerson, Elaine Walker, Barbara Nettles and Sharron Davis. Absent: Kathy Taylor.

Also present were: Superintendent, Dr. Kimako Patterson, Assistant Superintendent, Julia A. Veazey, Chief School Business Official & Human Resources, Terri Sharpp, and Director of Student Services, Carrie Ablin.

**C. Presentations**

None.

**D. Approval of Minutes**

Dr. Gregory Jackson moved and it was seconded by Juanita R. Jordan to approve the minutes of the June 13, 2016 Work Session Meeting. On roll call the following members voted aye: Dr. Gregory Jackson, Joyce Dickerson, Elaine Walker, Barbara Nettles, Juanita R. Jordan and Sharron Davis. Nays: None. Absent: Kathy Taylor.

**Motion Carried**

Elaine Walker moved and it was seconded by Juanita R. Jordan to approve the minutes of the June 20, 2016 Regular Business Meeting. On roll call the following members voted aye: Joyce Dickerson, Elaine Walker, Barbara Nettles, Juanita R. Jordan, Dr. Gregory Jackson and Sharron Davis. Nays: None. Absent: Kathy Taylor.

**Motion Carried**

**E. Presidents Report**

President Davis informed the Board that they should be on the lookout for a letter from the Illinois Association of School Boards. She stated that it contains a Bill Digest which has several Bills that are of interest to the Board.

**F. Superintendent's Report**

Dr. Patterson informed the Board that a Special Board Meeting will be needed for August 1, 2016. The board gave a consensus to have the meeting start at 6:45 p.m. and the Work Session would begin 7:00 p.m. Dr. Patterson informed the Board that she had a conversation with Mrs. Watkins-Williams, Union President and Mrs. Sharpp regarding offering a stipend for special education teachers in order to attract more interest. She informed the Board that there would be a clause in the agreement that would state if they leave on their own accord they would have to pay it back per the union agreement.

Dr. Patterson also informed the Board of the sudden passing of Andrea Christopher, a teacher at Fieldcrest over the weekend.

**Kathy Taylor Arrived at 7:05 p.m.**

**G. Board of Education – Action Reports**

Dr. Gregory Jackson moved and it was seconded by Juanita R. Jordan to table items G6, G7 and G8. On roll call the following members voted aye: Kathy Taylor, Elaine Walker, Barbara Nettles, Juanita R. Jordan, Dr. Gregory Jackson, Joyce Dickerson and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

Joyce Dickerson moved and it was seconded by Kathy Taylor to un-table items G6, G7 and G8. On roll call the following members voted aye: Joyce Dickerson, Kathy Taylor, Elaine Walker, Barbara Nettles, Juanita R. Jordan, Dr. Gregory Jackson and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

Juanita R. Jordan moved and it was seconded by Joyce Dickerson to place items G1, G2, G3, G4, G5 and G9 on consent agenda. On roll call the following members voted aye: Elaine Walker, Barbara Nettles, Juanita R. Jordan, Joyce Dickerson, Dr. Gregory Jackson, Kathy Taylor and Sharron Davis.

**Motion Carried**

Dr. Gregory Jackson moved and it was seconded by Elaine Walker to approve the items placed on consent agenda. On roll call the following members voted aye: Juanita R. Jordan, Kathy Taylor, Barbara Nettles, Joyce Dickerson, Dr. Gregory Jackson, Elaine Walker and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

**G1. Approve Substitute Teacher Compensation Model Increase**

Placed on consent agenda.

**G2. Approve Substitute Janitorial Staff Pay Increase**

Placed on consent agenda.

**G3. Approve Social Studies Textbook Adoption**

Placed on consent agenda.

**G4. Approve Online Subscriptions Part III**

Placed on consent agenda.

**G5. Approve the Revised Board of Education Meeting Dates**

Placed on Consent Agenda

**G6. Approve Termination of Susan Thompson**

Tabled

Elaine Walker moved and it was seconded by Sharron Davis to approve the termination of Susan Thompson (Payroll Specialist). On roll call the following members voted aye: Joyce Dickerson, Elaine Walker, Barbara Nettles, Juanita R. Jordan, Kathy Taylor, Joyce Dickerson and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

**G7. Approve Special Personnel Recommendations**

Tabled

**G8. Approve MOU for Patrick Smith**

Tabled

**G9. Approve Engagement Letter for Forensic Audit**

Placed on consent agenda.

**G10. Approve Resolution Authorizing Apple Master Lease Agreement**

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to approve the Resolution Authorizing the Apple Master Lease Agreement. On roll call the following members voted aye: Elaine Walker, Kathy Taylor, Joyce Dickerson, Dr. Gregory Jackson, Juanita R. Jordan, Barbara Nettles and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

**H. Audience Participation**  
None

**I. Administration – Action Reports**

**1. Approve Personnel Recommendations**

Juanita R. Jordan moved and it was seconded by Joyce Dickerson to approve the Personnel Recommendations. On roll call the following members voted aye: Kathy Taylor, Joyce Dickerson, Dr. Gregory Jackson, Elaine Walker, Barbara Nettles Juanita R. Jordan and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

**2. Approve Outside Contract Agreement**

Juanita R. Jordan moved and it was seconded by Elaine Walker to approve the Outside Contracts. On roll call the following members voted aye: Joyce Dickerson, Kathy Taylor, Elaine Walker, Barbara Nettles, Juanita R. Jordan, Dr. Gregory Jackson and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

**3. Approve Professional Assignment Request(s)**

Elaine Walker moved and it was seconded by Juanita R. Jordan to approve the Professional Assignment Requests. On roll call the following members voted aye: Dr. Gregory Jackson, Elaine Walker, Barbara Nettles, Juanita R. Jordan, Kathy Taylor, Joyce Dickerson and Sharron Davis. Nays: None. Absent None.

**Motion Carried**

**4. Approve Invoices**

Elaine Walker moved and it was seconded by Kathy Taylor to approve the Invoices. On roll call the following members voted aye: Elaine Walker, Barbara Nettles, Juanita R. Jordan, Joyce Dickerson, Dr. Gregory Jackson, Kathy Taylor and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

Date

Fund

Amount

07-18-16	Education	\$ 609,934.14
07-18-16	Operation & Maintenance	\$ 73,115.49
07-18-16	Transportation	\$ 94,358.69
07-18-16	Life Safety	\$3,268.36
	<b>Total:</b>	<b><u>\$780,676.68</u></b>

06-21-16	Education	\$13,390.00
		<b><u>\$13,390.00</u></b>

06-23-16	Education	\$3,165.51
		<b><u>\$3,165.51</u></b>

07-06-16	Education	\$ 370,329.02
07-06-16	Operation & Maintenance	\$ 42,269.86
07-06-16	Debt Service	\$3,182.00
07-06-16	Transportation	\$ 42,731.50
	<b>Total:</b>	<b><u>\$458,512.38</u></b>

#### **5. Approve Payroll and Benefits**

Elaine Walker moved and it was seconded by Kathy Taylor to approve Payroll and Benefits. On roll call the following members voted aye: Barbara Nettles, Juanita R. Jordan, Joyce Dickerson, Kathy Taylor, Elaine Walker, Dr. Gregory Jackson and Sharron Davis. Nays: None. Absent: None.

**Motion Carried**

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
6-29-16	Education	\$428,923.22
4-29-16	Liabilities	\$401,033.18
<b>Total:</b>		<b><u>\$829,956.40</u></b>
4-29-16	Education	\$428,923.22
4-29-16	Liabilities	\$401,033.18
<b>Total:</b>		<b><u>\$829,956.40</u></b>
4-29-16	Education	\$428,923.22
4-29-16	Liabilities	\$401,033.18
<b>Total:</b>		<b><u>\$829,956.40</u></b>
4-29-16	Education	\$245,140.99
<b>Total:</b>		<b><u>\$245,140.99</u></b>

**J. Administration – Information Reports**

**1. Curriculum Instruction and Technology**

There is no update for the month of July.

**2. Business Affairs and Human Resources**

Ms. Sharpp stated that her update was as presented except that she wanted to highlight that the Fixed Assets Appraisal was conducted June 13, 2016 thru June 21, 2016 and we are currently awaiting the final report. Additionally she highlighted that the District has received notification that the District is in good standing for the Grant Accountability and Transparency Act which is a pre-qualification process through the Illinois State Board of Education.

### **3. Student Services**

Ms. Ablin informed the Board that registration is finalized and there are 682 students registered. She also informed them that Chateaux registration will be held at Mae Jemison due to the projects being completed (roofing, boiler and parking lots). Ms. Ablin stated that she will be sending out Pre-K letters this week. Pre-K registration will be held in August. She stated that she is also working on an expansion program for full day Pre-K classes with additional sites.

### **Executive Session**

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to go into executive session to discuss personnel issues. On roll call the following members voted aye: Elaine Walker, Kathy Taylor, Joyce Dickerson, Dr. Gregory Jackson, Juanita R. Jordan, Barbara Nettles and Sharron Davis. Nays: None. Absent: None.

**Motion Carried 7:25 p.m.**

Elaine Walker moved and it was seconded by Joyce Dickerson to return to open session. On voice vote all members present voted aye to return to open session. Nays: None. Absent: None.

**Motion Carried 8:00 p.m.**

Juanita R. Jordan moved and it was seconded by Elaine Walker to approve the executive minutes of the May 2, 2016 meeting. On roll call the following members voted aye: Juanita R. Jordan, Dr. Gregory Jackson, Joyce Dickerson, Kathy Taylor, Elaine Walker, Barbara Nettles and Sharron Davis. Nays: None. Absent: None.

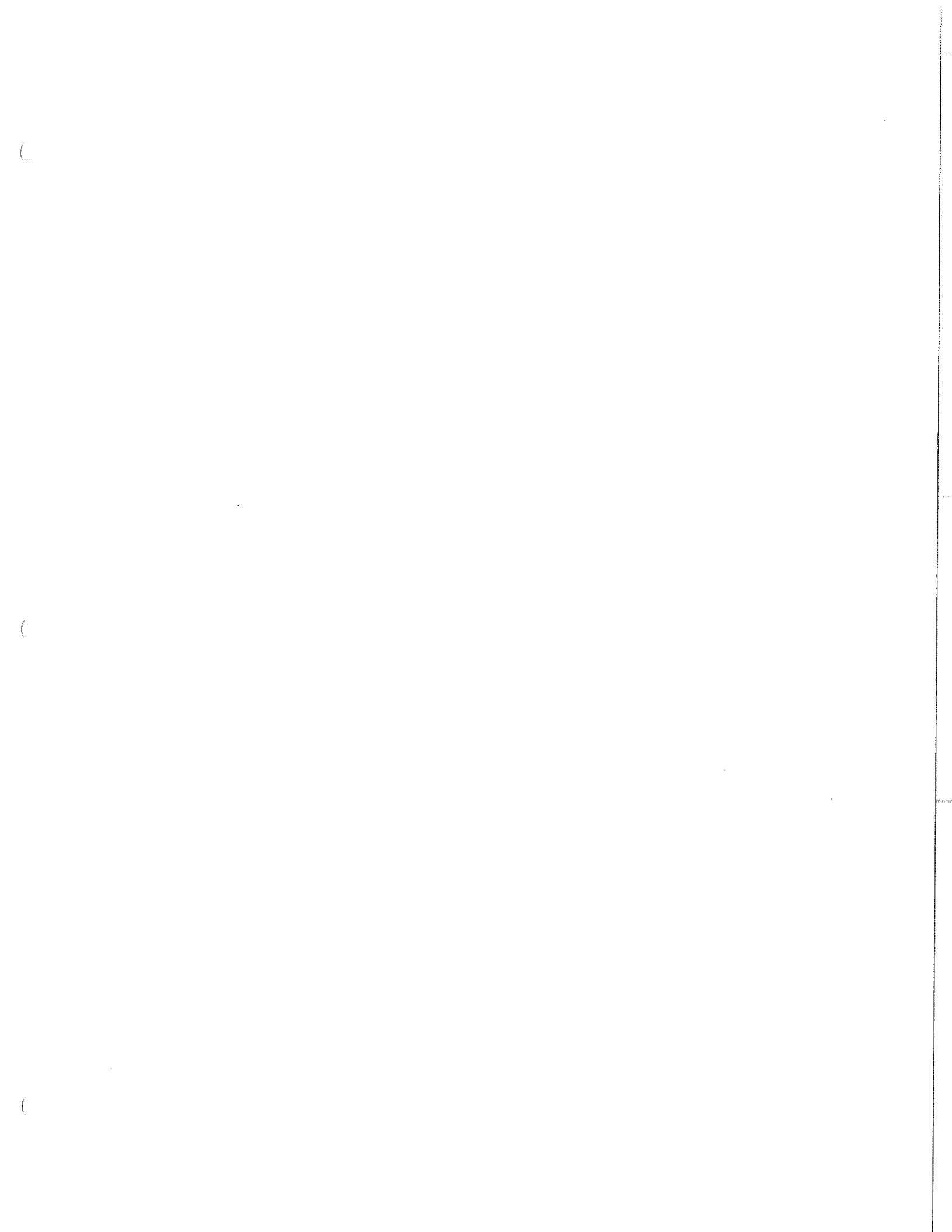
**Motion Carried**

### **K. New Business**

Dr. Patterson informed the Board that she would send a letter to the Fieldcrest School parents by August 1, 2016 informing them that there will be no air conditioning this school year.

### **L. Adjournment**

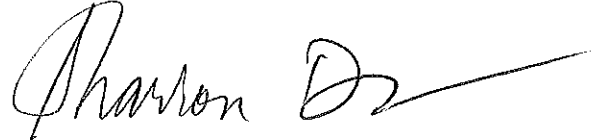
Kathy Taylor moved and it was seconded by Joyce Dickerson to adjourn the meeting. On voice vote all members present voted aye. Nays: None. Absent: None.





**MOTION CARRIED 8:36 p.m.**

**Submitted by:**

A handwritten signature in cursive script that reads "Sharron Davis". The signature is written in black ink and has a long horizontal flourish extending to the right.

**Sharron Davis, President**

A handwritten signature in cursive script that reads "Kathy Taylor". The signature is written in black ink and features a large, stylized loop at the top.

**Kathy Taylor, Secretary**