

BOARD OF EDUCATION PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT
MINUTES OF A REGULAR MEETING MARKHAM PARK SCHOOL
16239 LAWDALE AVE. MARKHAM, ILL 60428

NOVEMBER 18, 2013

A. Call to Order and Pledge of Allegiance

President Barbara Nettles called the meeting to order at 7:05 PM. The Board and the audience then completed the pledge of Allegiance.

B. Roll Call

The following members were present: Juanita R. Jordan, Dr. Gregory Jackson, Dionne Freeman-Cooper, Sharron Davis and Barbara Nettles Absent: Elaine Walker.

Also present were: Superintendent, Dr. Kimako Patterson, Assistant Superintendent of Curriculum, Instruction & Technology, Mrs. Julia A. Veazey, Director of Business Affairs & Human Resource, Dr. Alicia Evans, and Director of Student Services, Mrs. Carrie Ablin.

C. Presentation

Integrated Technology

Ms. Kelly presented to the board a SCMI Math lesson. She stated that this is a different way to look at Math. She stated that with program she would have the student complete the lesson and then assess where they are. After the lesson they would complete the MARS task. Mrs. Kelly had two students from her class to complete the lessons on the smart board.

Dr. Evans presented to the Board the preliminary tax levy which is a request for tax dollars. She stated that we ask for as much as we can under the law. She stated that she is asking for 4.99 percent. She stated that the district may not get all of the money requested. Dr. Evans stated that our levy is based on our budget. The tax money that is being requested will go towards our education fund. She stated that we always request more that we actually get.

D. Approval of Minutes

Juanita R. Jordan moved and it was seconded by Sharron Davis to approve the October 7, 2013 Work Session with corrections. On roll call members voting aye: Sharron Davis, Juanita R. Jordan and Barbara Nettles. Nays: None. Absent: Elaine Walker. Abstain: Dr. Gregory Jackson and Dionne Freeman-Cooper.

Motion Carried

Dr. Gregory Jackson moved and it was seconded by Sharron Davis to approve October 21, 2013 Special Board Meeting with corrections. On roll call members voting aye: Dionne Freeman-Cooper, Sharron Davis, Juanita R. Jordan and Dr. Gregory Jackson. Nays: None. Absent: Elaine Walker. Abstain: Barbara Nettles.

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to approve October 21, 2013 Regular Board Meeting. On roll call members voting aye: Sharron Davis, Juanita R. Jordan, Dr. Gregory Jackson and Dionne Freeman-Cooper. Nays: None. Absent: Elaine Walker. Abstain: Barbara Nettles.

Motion Carried

E. President's Report

Mrs. Nettles informed the board there is a new law regarding the open meetings act. She stated that an employee was up for dismissal in a school district and the employee was listed on the agenda as employee A and the court ruled that was not sufficient. They stated that the name should be listed. Mrs. Nettles stated that if a similar situation arises in the district we will consult our attorneys on the best way to proceed.

She informed the board that on November 2, Dr. Patterson presented at the annual conference of the National Sorority of Phi Delta, Kappa Mu Chapter. She stated that Dr. Patterson delivered a heartfelt speech on the ethics of good teaching, learning and providing a positive future for students.

Mrs. Nettles informed everyone that the Board completed a self-evaluation on November 7, 2013. She also informed the Board that the district participated in the community outreach summit hosted by the Village of Hazel Crest on November 16, 2013.

Mrs. Nettles acknowledged the resignation of Anthony A. Cole and the need to fill the vacancy. She stated that there may be a few extra board meetings to fill the vacancy before the next regular board meeting. Mrs. Nettles informed everyone that some board members and some administrators attended the National Alliance of Black School Educators Conference in Detroit and brought back valuable information. She also informed everyone that some board members will attend that Illinois Association of School Boards Conference in Chicago next weekend. Mrs. Nettles informed everyone that the Board filmed a video to congratulate IASB on their 100 year anniversary. Mrs. Nettles wished all of our educators a happy national education week on behalf of her and the Board of Education.

She informed the board that the results from the board self-evaluation has been completed and are available online. She stated that the board will review the results at the next work session.

F. Superintendent's Report

Dr. Patterson presented to the board the table cloth, folder and pen for the district branding. She also presented the board with gifts for Board Member Day which was Friday, November 15, 2013. She thanked the board for their dedication and commitment.

Dr. Patterson also thanked the principals for doing a great job in working with the students to create cards for the board.

G. Board of Education – Action Reports

Juanita R. Jordan moved and it was seconded by Sharron Davis to place items G1, G2, G3, G4, G5, G6 and I3 on consent agenda. On roll call members voting aye: Sharron Davis, Juanita R. Jordan, Dr. Gregory Jackson, Dionne Freeman-Cooper and Barbara Nettles. Nays: None. Absent: Elaine Walker.

Motion Carried

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to approve items placed on consent agenda. On roll call members voting aye: Sharron Davis, Juanita R. Jordan, Dr. Gregory Jackson, Dionne Freeman-Cooper and Barbara Nettles. Nays: None. Absent: Elaine Walker.

Motion Carried

**G1. Asbestos Proposal
Consent**

**G2. Elevator Maintenance
Consent**

**G3. Energy Grant
Consent**

**G4. Maintenance Grant
Consent**

**G5. Approve Preliminary Levy
Consent**

G6. Memorandum of Understanding Consent

H. Audience Participation

Dr. Gregory Jackson moved and it was seconded by Juanita R. Jordan to go into audience participation. On roll call members voting aye: Juanita R. Jordan, Dr. Gregory Jackson, Dionne Freeman-Cooper, Sharron Davis and Barbara Nettles. Nays: None. Absent: Elaine Walker.

Motion Carried

Mr. Patrick Peterson of Hazel Crest requested to speak to the Board. Mr. Peterson presented to the board that he was concerned about the security of the students in our schools. He stated that his company Stanley Black and Decker was offering a grant that our district did not apply for. He stated that he is on an education committee for his company that is pushing school safety. Mr. Peterson stated that he would have liked for some of the grant money to go to the schools in the district that he lives in. He was upset that the district did not take advantage of the money even though there were no strings attached. He stated that schools in the northern and western suburbs took advantage of the grant. He additionally stated that he was not contacted by the technology department to be in corporate partnership with technology Fair.

Dr. Gregory Jackson moved and it was seconded by Dionne Freeman-Cooper to close audience participation. On roll call members voting aye: Dr. Gregory Jackson, Dionne Freeman-Cooper, Sharron Davis, Juanita R. Jordan and Barbara Nettles. Nays: None. Absent: Elaine Walker.

Motion Carried

I. Administration – Action Reports

1. Approve Personnel Recommendations

Juanita R. Jordan moved and it was seconded by Sharron Davis to table item 11 for executive session. On roll call members voting aye: Dionne Freeman-Cooper, Sharron Davis, Juanita R. Jordan, Dr. Gregory Jackson and Barbara Nettles. Nays: None. Absent: Elaine Walker.

Motion Carried

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to un-table item I1. On roll call members voting aye: Dr. Gregory Jackson, Dionne Freeman-Cooper, Sharron Davis, Juanita R. Jordan and Barbara Nettles. Nays: None. Absent: Elaine Walker.

Motion Carried

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to approve Item I1. On roll call members voting aye: Dionne Freeman-Cooper, Sharron Davis, Juanita R. Jordan, Dr. Gregory Jackson and Barbara Nettles. Nays: None. Absent: Elaine Walker.

Motion Carried

- 2. **Approved Outside Contract Agreement**
None
- 3. **Approve Professional Assignment Request(s)**
Consent
- 4. **Approve November Invoices**

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to approve the November invoices. On roll call members voting aye: Sharron Davis, Juanita R. Jordan, Dr. Gregory Jackson, Dionne Freeman-Cooper (except attorney bills) and Barbara Nettles. Nays: Dionne Freeman-Cooper Attorney bills only. Absent: Elaine Walker.

A brief discussion followed regarding the attorney bills.

Motion Carried

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
11-6-13	Education	\$803,278.09
11-6-13	Operation & Maintenance	\$72,758.73
11-6-13	Transportation	\$191,372.75
11-6-13	Life Safety	<u>\$277.00</u>
	Total:	<u>\$1,067,687.46</u>
10-28-13	Education	\$4,005.00

10-28-13	Transportation	<u>\$656.32</u>
		<u>\$4,661.32</u>
11-06-13	Education	<u>\$1,726.46</u>
		<u>\$1,725.46</u>

5. Approve November Payroll and Benefits

Sharron Davis moved and it was seconded by Dr. Gregory Jackson to approve the November Payroll and Benefits . On roll call members voting aye: Sharron Davis, Juanita R. Jordan, Dr. Gregory Jackson, Dionne Freeman-Cooper and Barbara Nettles. Nays: None. Absent: Elaine Walker.

Motion Carried

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
10-15-13	Education	\$425,724.66
10-15-13	Liabilities	<u>\$389,021.36</u>
	Total:	<u>\$814,746.02</u>
10-31-13	Education	\$432,415.80
10-31-13	Liabilities	<u>\$407,044.65</u>
	Total:	<u>\$839.360.45</u>
10-01-13	Education	\$360.71
10-01-13	Liabilities	<u>\$155.63</u>
	Total:	<u>\$516.34</u>
10-28-13	Education	\$256,146.51

Total: \$256,146.51

6. Administration – Information Reports

a. Business Affairs/Human Resources

Dr. Evans informed the board that the boilers at Highlands were installed in 1995. She also addressed the concealed carry to remind people that schools are excluded from the concealed carry. She stated that she also included some forms from click about unemployment claims and workers compensation claims.

Dr. Evans informed the board that the audit is officially closed and there were no single audit items. However there were two regular items that need to be addressed

Dr. Evans gave a brief explanation about single audit items and regular audit items.

Dr. Evans informed the Board the Auditors will be at the Dec 2, 2013 work Session.

b. Student Services Update

Mrs. Ablin informed the board that there will be a bullying workshop for parents on Wednesday from 6:30-8:30 p.m.

She stated that she drove through the Pottawatomie Hills sub division to check on the bus situation. She stated that there are no sidewalks in the sub division and that she is looking for a safe place for the students to wait for the bus.

A brief discussion regarding bus stops in Pottawatomie Hills followed.

Mrs. Ablin informed the Board that Mae Jemison had a fall ball and Chateaux had someone to come out to do some bullying presentations. She also wanted to highlight the PBIS newsletter from Markham Park. She stated that they give the parents "parent bucks" so that they have the opportunity to earn prizes.

c. Curriculum/ Instruction/Technology Update

Mrs. Veazey stated that the first quarter writing samples are in she wants to look at the writing for a base line. She thanked the principals. She stated that the Essay contest is on February 10, 2014 and that she has presented the Board with an invite to judge the essay contest.

She stated that Curriculum and Instruction Department on behalf of the Board of Education and the Superintendent will send pastries to all schools in the district and a gift for the staff for National Education Week.

Mrs. Veazey informed the Board that the common assessments have been administered and the results will be shared with the Board at the December board meeting.

Dr. Patterson informed the board that all schools in the district will take the PARCC assessment with the exception of Highlands and Mae Jemison who will take the ISAT Test.

7. Executive Session to discuss:

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to adjourn to executive session. On roll call members voting aye: Sharron Davis, Juanita R. Jordan, Dr. Gregory Jackson, Dionne Freeman-Cooper and Barbara Nettles. Nays: None. Absent: Elaine Walker.

Motion Carried 8:30

Juanita R. Jordan moved and it was seconded by Dr. Gregory Jackson to come out of executive session. On roll call members voting aye: Juanita R. Jordan, Dr. Gregory Jackson, Dionne Freeman-Cooper, Sharron Davis and Barbara Nettles. Nays: None. Absent: Elaine Walker.

Motion Carried 9:30

8. New Business

Mrs. Nettles informed the board that they would need to talk about the board member vacancy. She presented the board a sample candidate evaluation form. They decided to use the sample A candidate evaluation form.

Dionne Freeman-Cooper informed the Board that she plans to attend the Trustee dinner on December 16, 2013.

The Board also discussed dates for future meetings to swear in the new Board member.

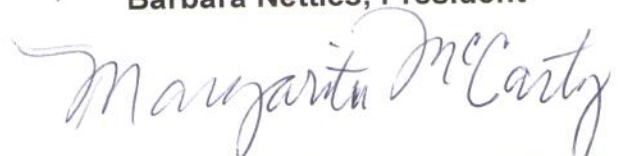
9. Adjournment

Juanita R. Jordan moved and it was seconded by Sharron Davis to adjourn the meeting. On voice vote all members present voted aye. Nays: None. Absent: Elaine Walker.

MOTION CARRIED 9:40 p.m.

Submitted by:


Barbara Nettles, President


Margarita McCarty, Secretary